

# ACTOM POWER TRANSFORMERS

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## **ACTIVITY PROFILE – MECHANICAL DRAUGHTSPERSON**

### **1.0 POSITION**

1.1 Mechanical Draughtsperson

### **2.0 RESPONSIBLE TO:**

2.1 Chief Draughtsperson.

### **3.0 EXPERIENCE REQUIRED**

- 3.1 Knowledge of Inventor, Sigmanest and AutoCAD and its appropriate applications including 2D and 3D modelling would be preferred.
- 3.2 Mechanical workshop experience would be an advantage

### **4.0 EDUCATION REQUIREMENTS**

- 4.1 Matric/ Grade 12
- 4.2 National Engineering Certificate/ Draughting Qualification or a National Engineering Diploma

### **5.0 TECHNICAL AND BEHAVIOURAL ATTRIBUTES**

- 5.1 Technical competency in mechanical draughting using modern drawing packages with detailed understanding of mechanical drawings and standards.
- 5.2 Strong work ethic including attention to detail and commitment to completing the task at hand.
- 5.3 Ability to take personal responsibility for own work and actively seek for opportunities for quality improvement
- 5.4 Commitment to advancing own learning and competence, showing a willingness to learn new skills and openness to others' ideas and input.
- 5.5 High level of computer literacy in MS word, MS Excel, MS Power Point, CAD Systems, ERP Systems

### **6.0 AUTHORITY**

- 6.1 To take full responsibility for allocated drawings, ensuring a professional draughting service is provided.